

受験再申請の方法

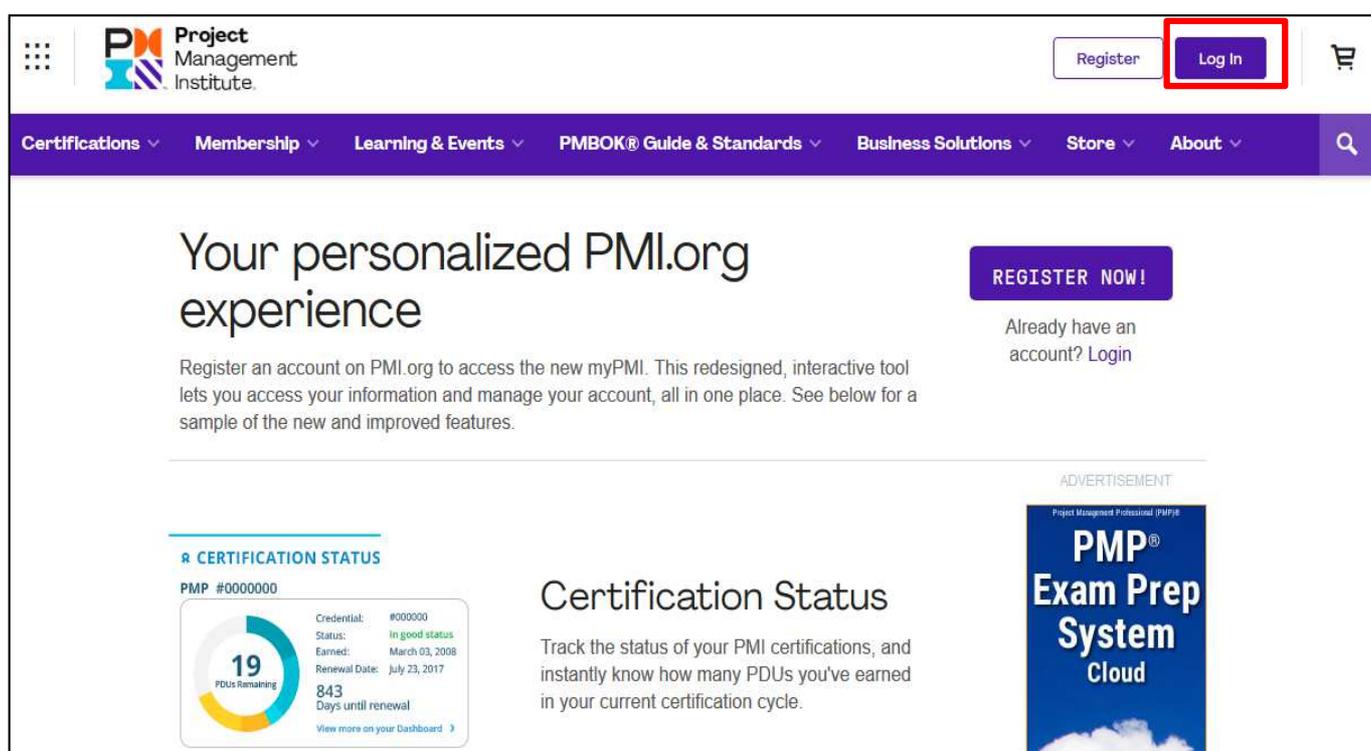
再申請は以下の特徴があります。

- ①個人情報 は記録されている
- ②プロジェクト情報は、再入力が必要となる

※画面イメージの入力内容はサンプルです。

1. 登録した基本情報内容の確認・修正

<1> PMI®のトップページ (<http://www.pmi.org/>) にアクセスし、右上にある [LOG IN] をクリックする。

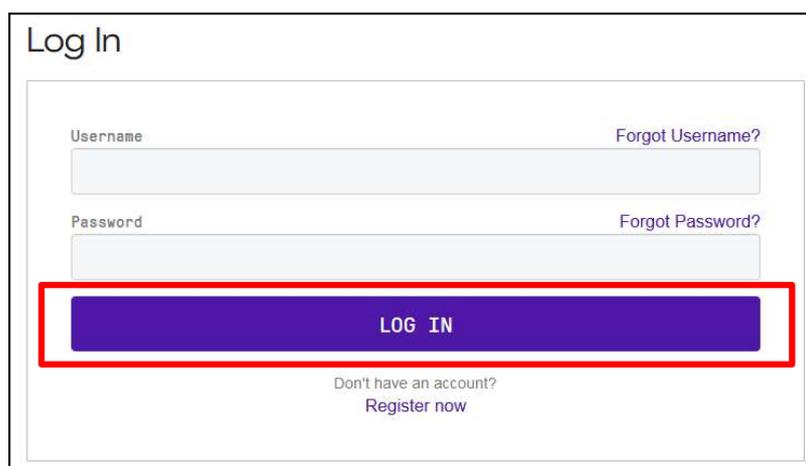


The screenshot shows the PMI.org homepage. At the top right, there are two buttons: 'Register' and 'Log In'. The 'Log In' button is highlighted with a red rectangular box. Below the navigation bar, there is a main heading 'Your personalized PMI.org experience' and a 'REGISTER NOW!' button. A section titled 'CERTIFICATION STATUS' displays a circular progress indicator for '19 PDUs Remaining' and a table with the following data:

Field	Value
Credential	#000000
Status	In good status
Earned	March 03, 2008
Renewal Date	July 23, 2017
Days until renewal	843

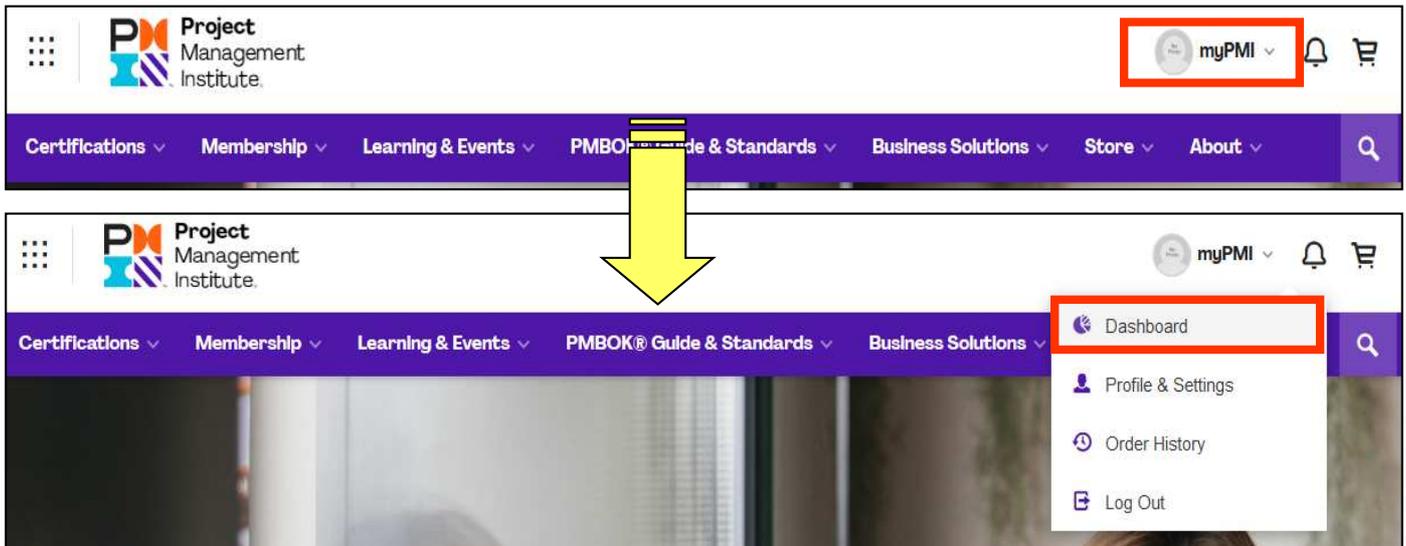
Below this table is a 'View more on your Dashboard' link. To the right, there is an advertisement for 'PMP® Exam Prep System Cloud'.

<2> UsernameとPasswordの欄に、PMI®へ登録したユーザー名とパスワードを入力し、「LOG IN」をクリックする。

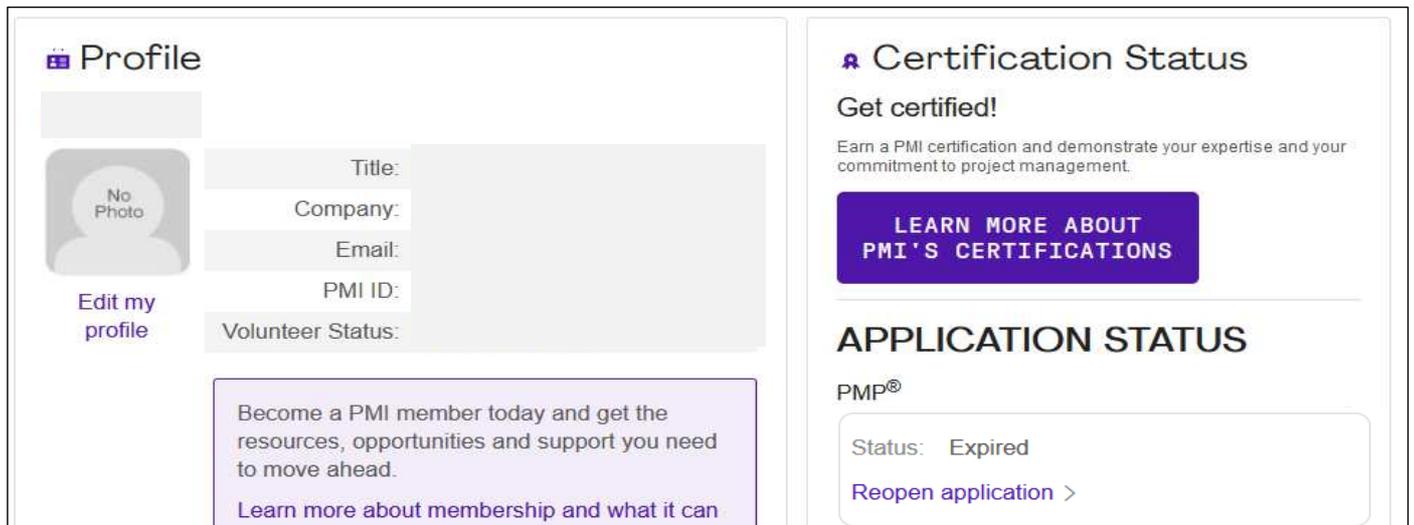


The screenshot shows the 'Log In' form. It has two input fields: 'Username' and 'Password'. To the right of each field is a link: 'Forgot Username?' and 'Forgot Password?'. Below the input fields is a large blue button with the text 'LOG IN' in white, which is highlighted with a red rectangular box. At the bottom of the form, there is a link that says 'Don't have an account? Register now'.

<3> 「my PMI」 → 「Dashboard」 をクリックする。



<4> Emailアドレス、電話番号、住所等が正しく入力されているか確認する。異なる場合は修正する。



※連絡先の確認・修正方法の詳細は、アイシンクホームページのPDFファイル<連絡先（住所・Emailアドレス等を確認・変更する場合）>をご覧ください。

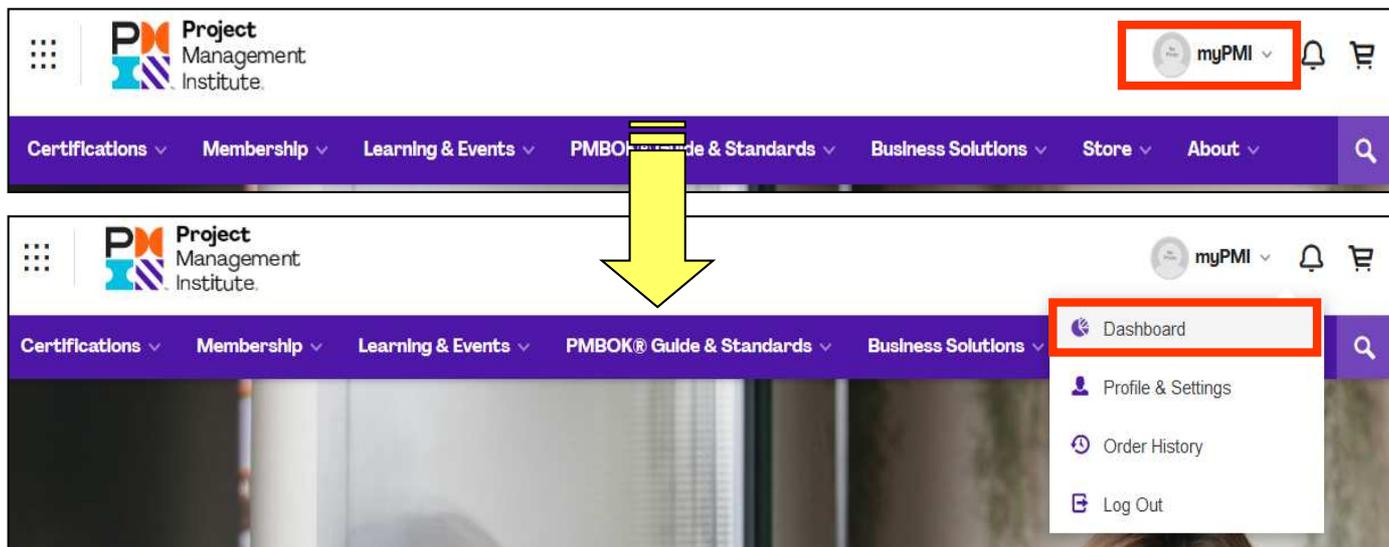
PDFファイルの掲載先 （以下のURLより、アクセスが可能）

https://www.i-think.co.jp/wp-content/uploads/2020/01/modify_address.pdf
（ユーザー名:ithink パスワード:315）

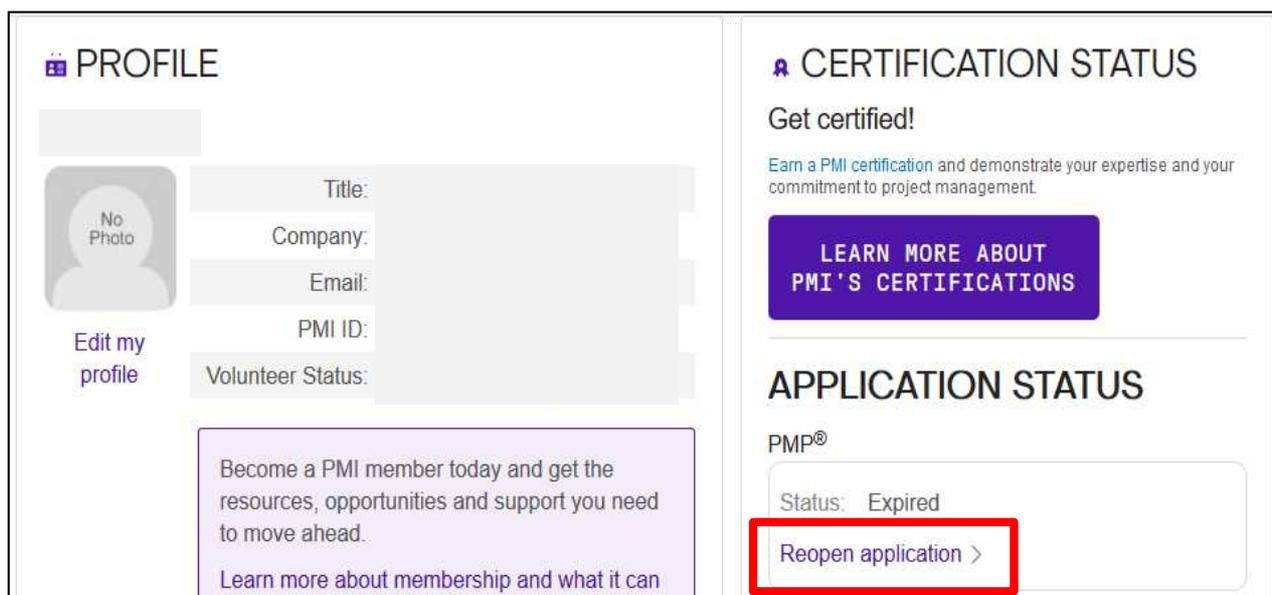
2. 再申請方法

<1> PMI®へ登録したユーザー名とパスワードでPMI®トップページよりログインする。
(1ページ<1> ~ <2>を参照)

<2> 「my PMI」 → 「Dashboard」をクリックする。



<3> 「Reopen application」をクリックする。



<4-1> 学歴情報を確認する。(次ページ参照)

記載されていない場合は学歴情報を入力し、「Save Education」をクリックする。

Project Management Institute. PMP® Application myPMI

Education Experience Exam Details

Education

Academic Education

Highest Level of Education *
Select

Years Attended *
Year - Year

Country of Institution *
Japan

Save Education

最終学歴を選択
在籍年を選択
国名を選択

Academic Education

Secondary Degree

Project Management Institute. PMP® Application myPMI

Education Experience Exam Details

Education

Academic Education

Highest Level of Education *
[Grey Box]

Years Attended *
Year - Year

Country of Institution *
Japan

Name of Institution *
[Grey Box]

Field of Study *
Select

Save Education

学校名を入力
⇒最終学歴を選択すると表示

学部を選択
⇒学校名を入力すると表示

Academic Education

Secondary Degree

登録した学歴情報が表示される。内容を確認し、<4-2>へ進む。
* 修正する場合は「Edit Education」をクリックする。

Project Management Institute PMP® Application myPMI

Education Experience Exam Details

Education

Academic Education

Highest Level of Education: [] Years Attended: []

Country of Institution: Japan

Name of Institution: []

Field of Study: []

[Edit Education](#)

Academic Education

Secondary Degree

<4-2> 事前学習情報を確認する。(次ページ参照)

記載されていない場合は事前学習情報を入力し、「Save Education」をクリックする。

Professional Education

Enter your Professional Education courses related to this certification, starting with the most recent.

Course Title * []

Provider Name * []

Course Dates * [] - []

Qualifying Hours * []

お手元の受講証明書に記載の内容を入力

開始年月を選択 終了年月を選択

[Save Education](#)

Professional Summary

Total 0 of 35 Hours

[Continue to Experience](#)

登録した事前学習情報が表示される。

35時間の条件を満たしていない場合は「Add Additional Education」をクリックして、学習情報を追加する。
条件を満たしたら「Continue to Experience」をクリックする。

Professional Education

Enter your Professional Education courses related to this certification, starting with the most recent.

PMP Preparation Course	
Provider Name	I-Think Corporation
Course Dates	Hours
June 2020 - June 2020	21

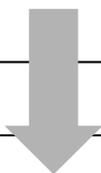
[Remove Education](#) [Edit Education](#)

[Add Additional Education](#)

Professional Summary

PMP Preparation Course	21 Hours
Total	21 of 35 Hours

[Continue to Experience](#)



Professional Education

Enter your Professional Education courses related to this certification, starting with the most recent.

PMP Preparation Course	
Provider Name	I-Think Corporation
Course Dates	Hours
June 2020 - June 2020	21

[Remove Education](#) [Edit Education](#)

WBT PMP Preparation Course	
Provider Name	I-Think Corporation
Course Dates	Hours
June 2020 - June 2020	18

[Remove Education](#) [Edit Education](#)

Professional Summary

PMP Preparation Course	21 Hours
WBT PMP Preparation Course	18 Hours
Total	35 Hours

[Continue to Experience](#)

<5-1> プロジェクト実務経験を入力し、「Save Experience」をクリックする。（次ページにつづく）

Experience

Enter your Project experiences below, starting with your most recent. The total months will be calculated from Start Date to Finish Date. Experiences must have been accrued within specific time periods and cannot overlap. Specific details can be found in [your handbook](#).

Experience Summary
Total 0 of 36 Months

Project Title * ← プロジェクト名を入力

Organization * ← 会社名を入力

Job Title * ← 職務名称を入力

Functional Reporting Area * Organization Primary Focus * ← 「Other」を選択した場合はさらに入力（説明資料12ページ参照）

Approach/Methodology * Project Team Size * Project Budget * USD ←
・プロジェクトの方法
・チーム規模
・プロジェクトの予算を選択
(規模と予算が機密の場合は「Classified」を選択)
(説明資料12ページ参照)

Project Dates *
April 2020 - Month Year
開始年月を選択 終了年月を選択 In Progress ← プロジェクトが現在進行中の場合は「In Progress」にチェックを入れる

Project Description *
Provide a high-level description that summarizes your experience and includes the project objective, outcome, your role on the project, and your responsibilities and deliverables. A typical response is between 200 to 500 words. 100 Words

IN: Analyzed stakeholders and created stakeholder register, defined the scope.
PL: Conducted product requirement analysis and shared the scope with stakeholders,

Save Experience

<5-2> 登録したプロジェクト実務経験情報が表示される。

条件を満たしていない場合は「Add Additional Experience」をクリックして、プロジェクト経験を追加する。
条件を満たしたら「Continue to Exam Details」をクリックする。

The screenshot shows the 'Experience' section of a user profile. At the top, there are three progress indicators: 'Education' (checked), 'Experience' (active), and 'Exam Details' (unchecked). The 'Experience' section contains a single project entry with the following details:

Organization	Job Title
Functional Reporting Area	Organization Primary Focus
Approach/Methodology	Project Team Sizes
Project Budget	Time Spent on Project to Date

Project Description:
The project purpose is to develop a credit card system. I managed the project as a project sub manager.
IN: Analyzed stakeholders and created stakeholder register, defined the scope.
PL: Conducted product requirement analysis and shared the scope with stakeholders, created a training

At the bottom right of the entry are 'Remove Experience' and 'Edit Experience' buttons. A red box highlights the 'Add Additional Experience' button at the bottom left. To the right, the 'Experience Summary' shows a progress bar for 'Total' at '17 of 36 Months'. A box labeled '必要な経験年数' (Required Experience Years) points to the '17 of 36 Months' value.

This screenshot shows the 'Experience' page after adding a new project. The 'Experience Summary' now shows 'Total' at '41 Months' with a green checkmark and '36 Months' in green text. A large grey arrow points from the 'Add Additional Experience' button in the previous screenshot to the new project entry. The new project entry has the same structure as the first one. A red box highlights the 'Continue to Exam Details' button at the bottom right.

<6-1>住所を入力する。各項目を入力し、「Save Address」をクリックする。

The screenshot shows the 'Exam Details' page in the PMP® Application. The 'Address' section is active, with a progress bar indicating 'Education' and 'Experience' are completed. The form includes the following fields and callouts:

- Address:** Enter an address where you have a permanent residence.
 - Home Address
 - Work Address
 - Callout: 自宅の場合 : Home Address, 勤務先の場合 : Work Address
- Attention *:** Text input field. Callout: 氏名 (名・性) ※ 勤務先の場合のみ表示
- Organization *:** Text input field. Callout: 会社名 ※ 勤務先の場合のみ表示
- Country *:** Dropdown menu with 'Japan' selected.
- Address *:** Text input field. Callout: 都道府県名を除いた住所 ※ 勤務先の場合、部署名も入力
- Address (optional):** Text input field.
- City / District *:** Text input field. Callout: 都道府県名を入力
- State / Province:** Text input field.
- Zip / Postal Code *:** Text input field. Callout: 郵便番号を入力
- Buttons:** 'Cancel' and 'Save Address' (highlighted with a red box).

<6-2>登録済みの住所、E-mailアドレス等が表示される。
内容を確認後、電話番号を入力し、「Save Phone」をクリックする。

The screenshot shows the 'Exam Details' page with the 'Phone Number' section active. The form displays the following information and callouts:

- Address:** Work Address, Japan. Callout: Edit Address
- Name on Identification:** [Redacted]. Callout: Edit Name
- Name on Certificate:** [Redacted]
- Email Address:** [Redacted]. Callout: Edit Email
- Phone Number:** Enter your primary phone number. Providing a mobile number will allow you to opt-in to notification message.
 - Mobile Phone
 - Home Phone
 - Work Phone
 - Callout: 携帯電話 : Mobile Phone, 自宅 : Home Phone, 勤務先 : Work Phone
- Phone *:** Text input field with '+81' in the country code dropdown. Callout: 電話番号を入力 ※先頭の「0」を除いた番号 ※ハイフンは不要
- Buttons:** 'Cancel' and 'Save Phone' (highlighted with a red box).

<6-3> 試験会場の国名を選択する。

試験時に身体的なサポートが不要な場合は「No」をクリックする。

必要な場合は、「Exam Accomodations」の項目で「Yes」をクリックする。

「I agree ...」 「All information ...」 にチェックを入れ、「Submit Application」 をクリックする。

Exam Location
Where do you intend to take this exam? *

Japan

Exam Accomodations
Do you wish to request exam accommodations? *

If you require exam accommodations related to a disability in order to take the examination, you must provide information about your disability as well as copy of your doctor's note describing your condition in detail prior to scheduling your exam.
View the [Exam Accommodations page](#) for more information.

Yes No

I agree to the terms and agreements *

All information that I have provided is accurate and complete *

チェック箇所

Submit Application

<7> 受験申請が完了し、PMI®から申請受付のメールが届く（件名のみの場合もある）

申請受付のメール

Your PMP application has been received

Dear [REDACTED]

Thank you for your PMP Credential application. Once your application has been reviewed, you will be notified to make payment for the examination.

You may check the [status of your application online](#).

Please note applicants may be selected randomly for audit prior to payment of the certification fee.

Please contact the [Customer Care Centre](#) in your region if you have questions or concerns.

※PMI®からのメールは、予告なしに内容が変わる場合があります。

【参考】 再ログイン方法

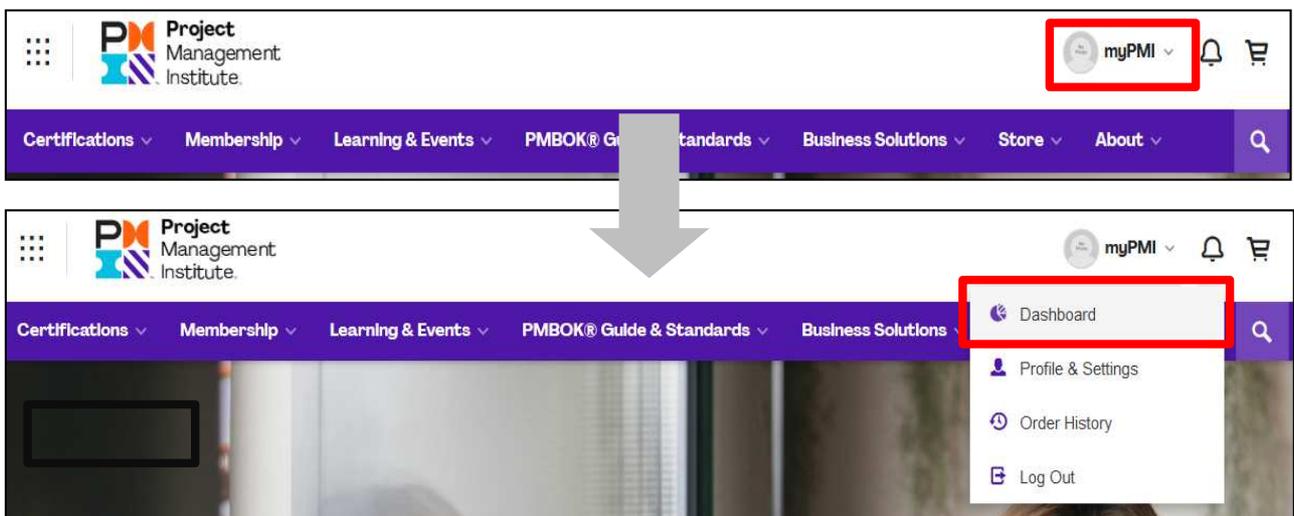
<1> PMI®のトップページ (https://www.pmi.org/) にアクセスし、右上にある「LOG IN」をクリックする。



<2> UsernameとPasswordの欄に、PMI®へ登録したユーザー名とパスワードを入力し、「LOG IN」をクリックする。

The image shows a 'Log In' form. It has two input fields: 'Username' and 'Password'. To the right of each field is a link: 'Forgot Username?' and 'Forgot Password?'. At the bottom of the form, there is a large purple button labeled 'LOG IN', which is highlighted with a red rectangular box. Below the button, there is a link: 'Don't have an account? Register now'.

<3> 「myPMI」 → 「Dashboard」をクリックする。



<4> 画面右中央の「Certification Status」の中の「APPLICATION STATUS」の項目に表示された内容を
クリックする。(内容は申請状況によって異なります)

The image shows a 'Profile' page on the left and a 'Certification Status' page on the right. The 'Certification Status' page has a section titled 'APPLICATION STATUS' with a sub-section 'PMP®'. Under 'PMP®', there is a 'Status: Pending' and a link 'Continue working on your application' which is highlighted with a red rectangular box. An arrow points from the text in step 4 to this link.

【参考】

7ページの選択項目一覧について

Functional Reporting Area (部署)			
Customer Service	Finance	Human Resources	IT or IS
Marketing	Operations	PM Department or PMO	Research/R&D
Sales	Training/Education	Not Applicable	Other

Organization Primary Focus (業種)			
Aerospace	Armed Forces	Automotive	Construction
Consulting	Energy (gas, electric, oil)	Financial Services	Food and Beverage
Government	Healthcare	Information Technology	Legal
Manufacturing	Mining	Pharmaceutical	Telecom
Training/Education	None or Unemployed	Not Applicable	Other

Approach/Methodology (プロジェクトの方法)
Traditional (Waterfall) (従来型：ウォーターフォール)
Agile (アジャイル)
Hybrid (ハイブリッド：ウォーターフォールとアジャイルの複合型)

Project Team Size (チーム規模)
1 to 4
5 to 9
10 to 14
15 to 19
20 or more
Classified (機密)

Project Budget (プロジェクトの予算)
Up to \$1M
\$1M-\$5M
\$5M-\$10M
\$10M-\$25M
\$25M or More
Classified (機密)