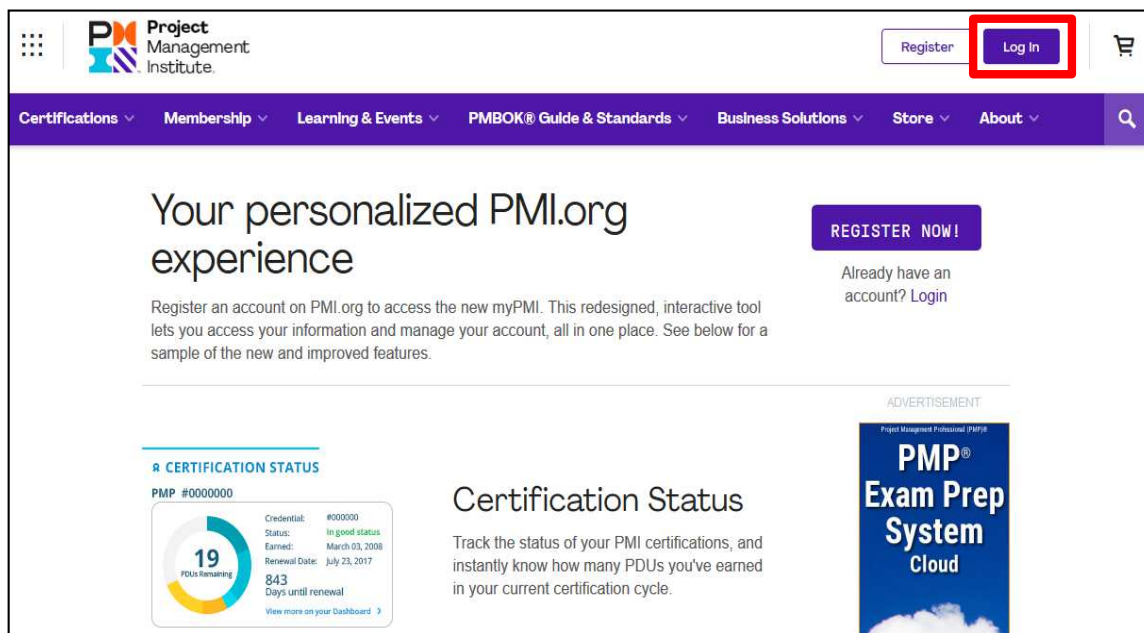


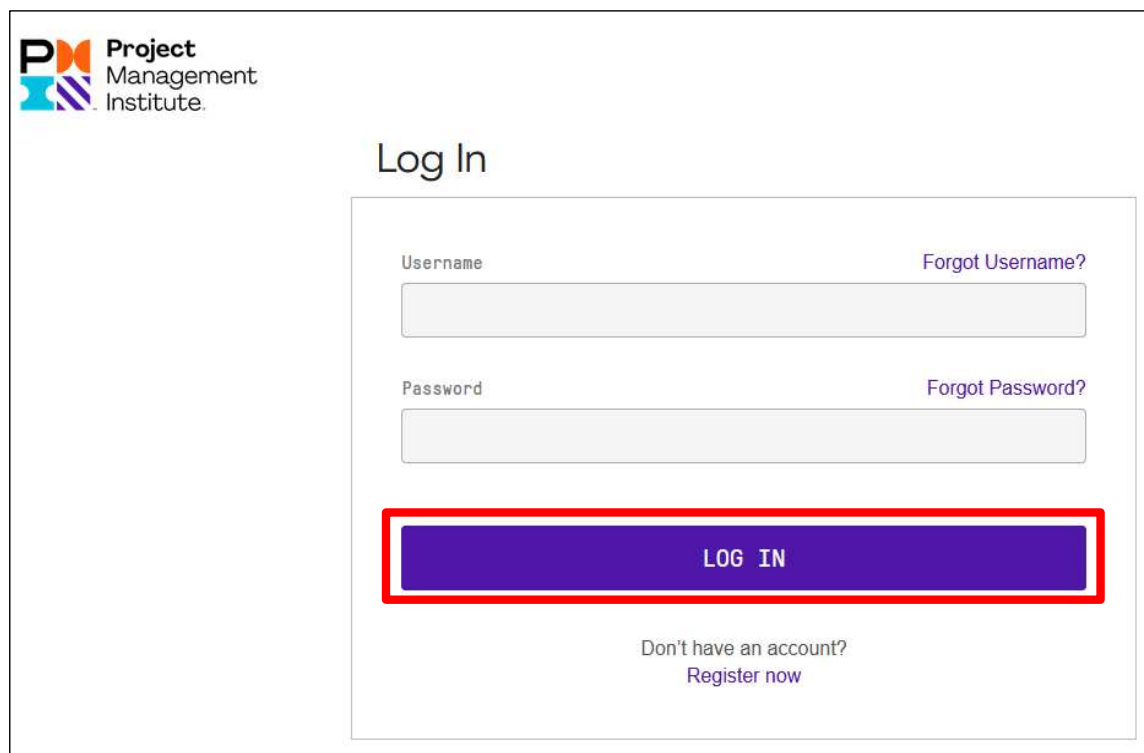
# 受験申請方法

## ※画面イメージの入力内容はサンプルです。

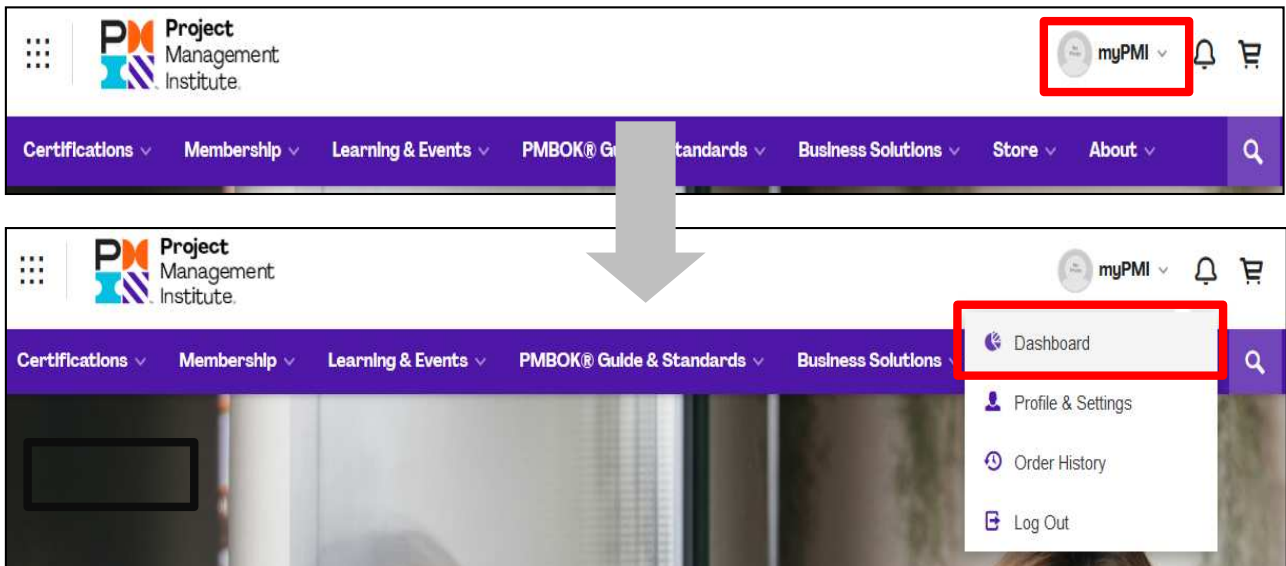
<1> PMI®のトップページ (https://www.pmi.org/) にアクセスし、右上にある「LOG IN」をクリックする。



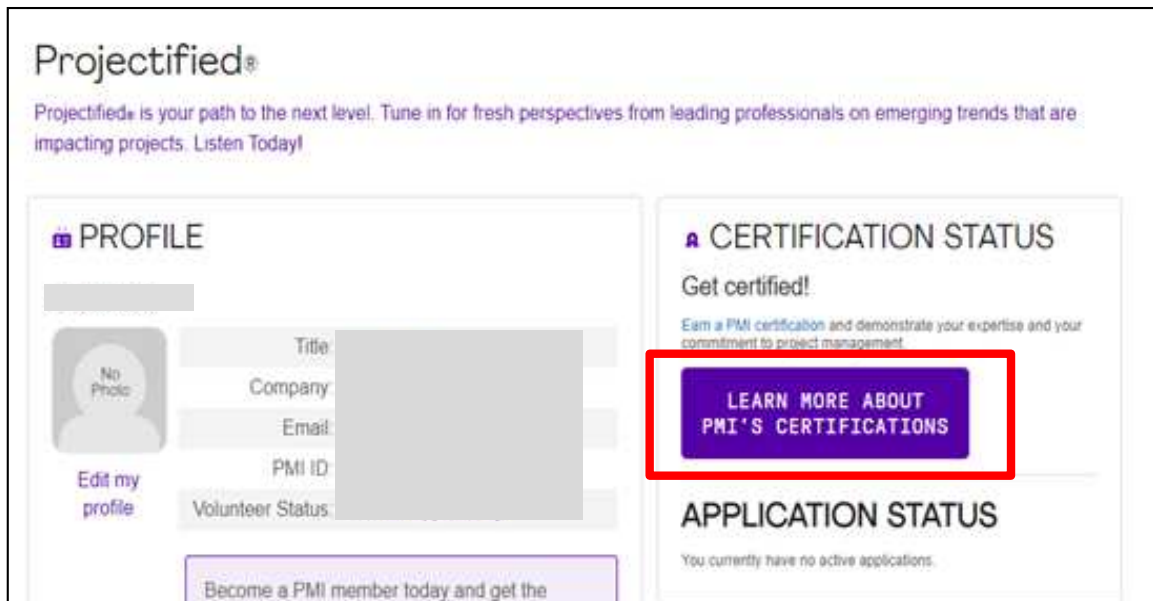
<2> UsernameとPasswordの欄に、PMI®へ登録したユーザー名とパスワードを入力し、「LOG IN」をクリックする。



<3> 「myPMI」 → 「Dashboard」 をクリックする。



<4> 「LEARN MORE ABOUT PMI'S CERTIFICATIONS」 をクリックする。



<5> 「PMP」をクリックする。

PMI Certification Digital Badge Program	<b>You, certified.</b> In an increasingly projectized world, PMI professional certification ensures that you're ready to meet the demands of projects and employers across the globe.
Certification Process	Developed by practitioners for practitioners, our certifications are based on rigorous standards and ongoing research to meet the real-world needs of organizations. With a PMI certification behind your name, you can work in virtually any industry, anywhere in the world, and with any project management methodology.
Certification Types	Wherever you are in your career, we have a certification for you.
Maintain Your Certification	
Certification Registry	
Certification FAQs	<b>PMP®</b>
Application / Renewal Agreement	<b>Project Management Professional (PMP)®</b> The PMP is the gold standard of project management certification. Recognized and demanded by organizations worldwide, the PMP validates your competence to perform in the role of a project manager, leading and directing projects and teams. <a href="#">Learn more</a>
Exam Security	<b>PgMP®</b> <b>Program Management Professional (PgMP)®</b> Designed for those who manage multiple, complex projects to achieve strategic and organizational results. <a href="#">Learn more</a>

<6> 「APPLY NOW FOR YOUR PMP」をクリックする。

The screenshot shows the PMI website's navigation bar with a search icon. The main content area is titled "Project Management Professional (PMP)®". On the left, there is a vertical menu listing certification types: Project Management Professional (PMP)®, Program Management Professional (PgMP)®, Portfolio Management Professional (PfMP)®, and Certified Associate in Project Management (CAPM)®. The main content area features a section titled "The PMP Exam is Now Online" with a sub-headline "What is the PMP?". Below this, there is a "Apply for PMP Certification" section with a prominent blue button labeled "APPLY NOW FOR YOUR PMP" which is highlighted with a red box.

<7-1> 学歴情報を入力し、「Save Education」をクリックする。(次ページにつづく)

Project Management Institute. PMP® Application myPMI

Education Experience Exam Details

### Education

#### Academic Education

Highest Level of Education \*  
Select

Years Attended \*  
Year - Year

Country of Institution \*  
Japan

Save Education

最終学歴を選択

在籍年を選択

国名を選択

Academic Education

Secondary Degree

Project Management Institute. PMP® Application myPMI

Education Experience Exam Details

### Education

#### Academic Education

Highest Level of Education \*  
[Selected]

Years Attended \*  
Year - Year

Country of Institution \*  
Japan

Name of Institution \*  
[Input Field]

Field of Study \*  
Select

Save Education

学校名を入力  
⇒最終学歴を選択すると表示

学部を選択  
⇒学校名を入力すると表示

Academic Education

Secondary Degree

登録した学歴情報が表示される。内容を確認し、<7-2>へ進む。  
\* 修正する場合は「Edit Education」をクリックする。

Project Management Institute PMP® Application myPMI

Education Experience Exam Details

### Education

#### Academic Education

Highest Level of Education  
Country of Institution  
Japan  
Name of Institution  
Field of Study

Years Attended

Secondary Degree

Edit Education

<7-2> ワークシートに記載の事前学習情報を入力し、「Save Education」をクリックする。

Professional Education Professional Summary

Enter your Professional Education courses related to this certification, starting with the most recent.

Total 0 of 35 Hours

Course Title \*

Provider Name \*

Course Dates \* - Qualifying Hours \*

Month Year - Month Year

開始年月を選択 終了年月を選択

Save Education

ワークシートに記載された内容を入力

Continue to Experience

登録した事前学習情報が表示される。

35時間の条件を満たしていない場合は「Add Additional Education」をクリックして、学習情報を追加する。  
条件を満たしたら「Continue to Experience」をクリックする。

## Professional Education

Enter your Professional Education courses related to this certification, starting with the most recent.

PMP Preparation Course	
Provider Name	I-Think Corporation
Course Dates	Hours
June 2020 - June 2020	21

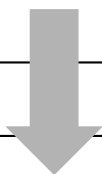
[Remove Education](#) [Edit Education](#)

[Add Additional Education](#)

## Professional Summary

PMP Preparation Course	21 Hours
<b>Total</b>	<b>21 of 35 Hours</b>

[Continue to Experience](#)



## Professional Education

Enter your Professional Education courses related to this certification, starting with the most recent.

PMP Preparation Course	
Provider Name	I-Think Corporation
Course Dates	Hours
June 2020 - June 2020	21

[Remove Education](#) [Edit Education](#)

WBT PMP Preparation Course	
Provider Name	I-Think Corporation
Course Dates	Hours
June 2020 - June 2020	18

[Remove Education](#) [Edit Education](#)

## Professional Summary

PMP Preparation Course	21 Hours
WBT PMP Preparation Course	18 Hours
<b>Total</b>	<b>35 Hours</b>

[Continue to Experience](#)

<8-1>プロジェクト実務経験を入力し、「Save Experience」をクリックする。（次ページにつづく）

## Experience

Enter your Project experiences below, starting with your most recent. The total months will be calculated from Start Date to Finish Date. Experiences must have been accrued within specific time periods and cannot overlap. Specific details can be found in [your handbook](#).

### Experience Summary

Total	0 of 36 Months
-------	----------------

Project Title \*  ← プロジェクト名を入力

Organization \*  ← 会社名を入力

Job Title \*  ← 職務名称を入力

Functional Reporting Area \*  Other  × Organization Primary Focus \*  Other  × ← 「Other」を選択した場合はさらに入力（説明資料13ページ参照）

Approach/Methodology \*  Project Team Size \*  Project Budget \* USD  ←  
・プロジェクトの方法  
・チーム規模  
・プロジェクトの予算 を選択  
(規模と予算が機密の場合は「Classified」を選択)  
(説明資料13ページ参照)

Project Dates \*  
April  2020  - Month  Year   
開始年月を選択      終了年月を選択       In Progress ← プロジェクトが現在進行中の場合は「In Progress」にチェックを入れる

Project Description \*  
Provide a high-level description that summarizes your experience and includes the project objective, outcome, your role on the project, and your responsibilities and deliverables. A typical response is between 200 to 500 words. 100 Words

IN: Analyzed stakeholders and created stakeholder register, defined the scope.  
PL: Conducted product requirement analysis and shared the scope with stakeholders,

**Save Experience**



<8-2> 登録したプロジェクト実務経験情報が表示される。

条件を満たしていない場合は「Add Additional Experience」をクリックして、プロジェクト経験を追加する。  
条件を満たしたら「Continue to Exam Details」をクリックする。

The screenshot shows the 'Experience' section of a user profile. At the top, there are three progress indicators: 'Education' (checked), 'Experience' (active), and 'Exam Details' (unchecked). The 'Experience' section contains a form for entering project details. The form includes fields for Organization, Job Title, Functional Reporting Area, Organization Primary Focus, Approach/Methodology, Project Team Sizes, Project Budget, and Time Spent on Project to Date. Below these fields is a Project Description area with a text area containing the following text: "The project purpose is to develop a credit card system. I managed the project as a project sub manager. IN: Analyzed stakeholders and created stakeholder register, defined the scope. PL: Conducted product requirement analysis and shared the scope with stakeholders, created a training". At the bottom of the form are 'Remove Experience' and 'Edit Experience' buttons. To the right of the form is an 'Experience Summary' box showing a progress bar and the text 'Total 17 of 36 Months'. A red box highlights the 'Add Additional Experience' button at the bottom left of the page.

This screenshot shows the same 'Experience' page after adding a second project. The 'Experience Summary' box now shows 'Total 41 Months' and '36 Months' with a green checkmark. A large grey arrow points from the 'Add Additional Experience' button in the previous screenshot to this one. At the bottom right of the page, the 'Continue to Exam Details' button is highlighted in red.

<9-1> 住所を入力する。各項目を入力し、「Save Address」をクリックする。

The screenshot shows the 'Exam Details' page in the PMP® Application. The 'Address' section is active, with a progress bar above it showing 'Education' and 'Experience' as completed steps. The form includes the following fields and callouts:

- Address:** A note says "Enter an address where you have a permanent residence." Below it are radio buttons for "Home Address" and "Work Address". A callout box explains: "自宅の場合 : Home Address" and "勤務先の場合 : Work Address".
- Attention \*:** A text input field with a callout: "氏名 (名・性) ※ 勤務先の場合のみ表示".
- Organization \*:** A text input field with a callout: "会社名 ※ 勤務先の場合のみ表示".
- Country \*:** A dropdown menu currently set to "Japan".
- Address \*:** A text input field with a callout: "都道府県名を除いた住所 ※ 勤務先の場合、部署名も入力".
- Address (optional):** A text input field.
- City / District \*:** A text input field with a callout: "都道府県名を入力".
- State / Province:** A text input field.
- Zip / Postal Code \*:** A text input field with a callout: "郵便番号を入力".
- At the bottom, there are "Cancel" and "Save Address" buttons. The "Save Address" button is highlighted with a red box.

<9-2> 登録済みの住所、E-mailアドレス等が表示される。

内容を確認後、電話番号を入力し、「Save Phone」をクリックする。

The screenshot shows the 'Exam Details' page with the 'Phone Number' section active. The 'Address' section is now read-only, showing the previously entered information. The 'Phone Number' section includes the following fields and callouts:

- Phone Number:** A note says "Enter your primary phone number. Providing a mobile number will allow you to opt-in to notification message." Below it are radio buttons for "Mobile Phone", "Home Phone", and "Work Phone". A callout box explains: "携帯電話 : Mobile Phone", "自宅 : Home Phone", and "勤務先 : Work Phone".
- Phone \*:** A text input field with a country code dropdown set to "+81". A callout box says: "電話番号を入力 ※ 先頭の「0」を除いた番号 ※ ハイフンは不要".
- At the bottom, there are "Cancel" and "Save Phone" buttons. The "Save Phone" button is highlighted with a red box.

<9-3> 試験会場の国名を選択する。

試験時に身体的なサポートが不要な場合は「No」をクリックする。

必要な場合は、「Exam Accomodations」の項目で「Yes」をクリックする。

「I agree ...」 「All information ...」 にチェックを入れ、「Submit Application」 をクリックする。

**Exam Location**  
Where do you intend to take this exam? \*

Japan

**Exam Accomodations**  
Do you wish to request exam accommodations? \*

If you require exam accommodations related to a disability in order to take the examination, you must provide information about your disability as well as copy of your doctor's note describing your condition in detail prior to scheduling your exam.  
View the [Exam Accommodations page](#) for more information.

Yes No

I agree to the [terms and agreements](#) \*

All information that I have provided is accurate and complete \*

チェック箇所

Submit Application

<10> 受験申請が完了し、PMI®から申請受付のメールが届く（件名のみの場合もある）

申請受付のメール

**Your PMP application has been received**

Dear [REDACTED]

Thank you for your PMP Credential application. Once your application has been reviewed, you will be notified to make payment for the examination.

You may check the [status of your application online](#).

**Please note applicants may be selected randomly for audit prior to payment of the certification fee.**

Please contact the [Customer Care Centre](#) in your region if you have questions or concerns.

※PMI®からのメールは、予告なしに内容が変わる場合があります。

## <参考> 再ログイン方法

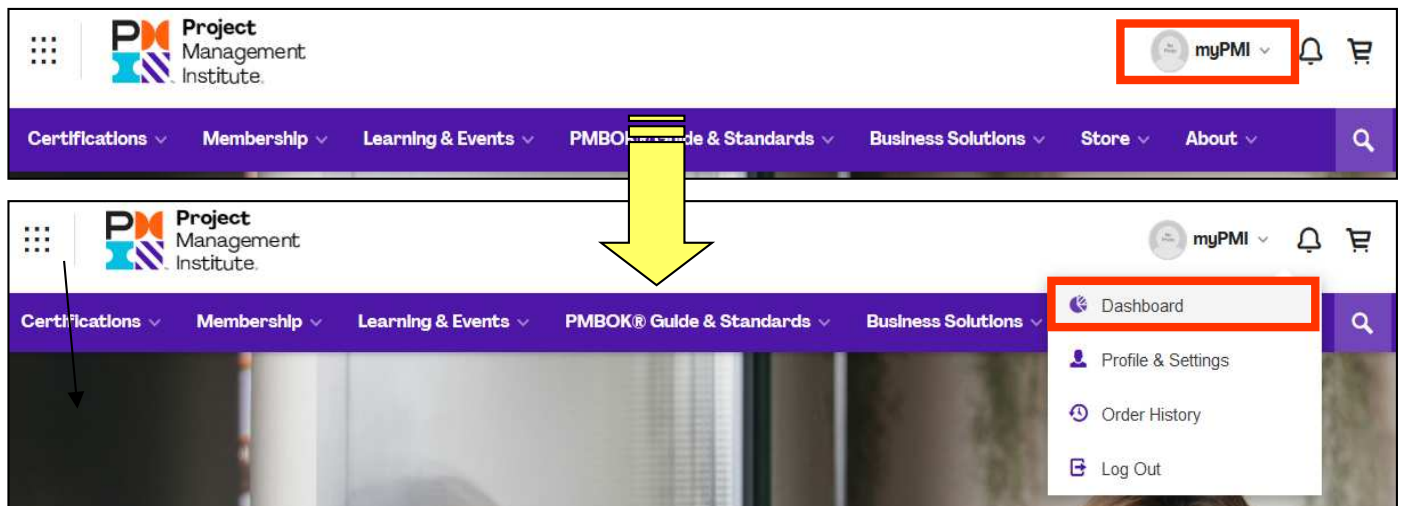
PMI®のトップページ (<http://www.pmi.org/>) にアクセスし、右上にある「LOG IN」をクリックする。



UsermaneとPasswordの欄にPMI®へ登録したユーザー名とパスワードを入力し、「LOG IN」をクリックする。

A screenshot of the 'Log In' form. The form has a white background and a purple border. It contains two input fields: 'Username' and 'Password'. To the right of each field is a link: 'Forgot Username?' and 'Forgot Password?'. Below the fields is a large purple button with the text 'LOG IN' in white. At the bottom of the form, there is a link that says 'Don't have an account? Register now'.

「myPMI」→「Dashboard」をクリックする。



再度ログインする際は、「Continue working on your application」をクリックする。途中まで入力した情報は記録されている。「Next」をクリックし、入力続ける。

A screenshot of the user profile page. The page is divided into two main sections. The left section is titled 'Profile' and contains a 'No Photo' placeholder, a 'Title' field, a 'Company' field, an 'Email' field, a 'PMI ID' field, and a 'Volunteer Status' field. There is an 'Edit my profile' link. The right section is titled 'Certification Status' and contains a 'Get certified!' heading, a paragraph about earning a PMI certification, and a 'LEARN MORE ABOUT PMI'S CERTIFICATIONS' button. Below this is an 'APPLICATION STATUS' section for 'PMP®' with a 'Status: Pending' field and a 'Continue working on your application >' button highlighted in a red box. At the bottom of the profile section, there is a promotional message: 'Become a PMI member today and get the resources, opportunities and support you need to move ahead. Learn more about membership and what it can'.

## 【参考】

### 8ページの選択項目一覧について

Functional Reporting Area (部署)			
Customer Service	Finance	Human Resources	IT or IS
Marketing	Operations	PM Department or PMO	Research/R&D
Sales	Training/Education	Not Applicable	Other

Organization Primary Focus (業種)			
Aerospace	Armed Forces	Automotive	Construction
Consulting	Energy (gas, electric, oil)	Financial Services	Food and Beverage
Government	Healthcare	Information Technology	Legal
Manufacturing	Mining	Pharmaceutical	Telecom
Training/Education	None or Unemployed	Not Applicable	Other

Approach/Methodology (プロジェクトの方法)
Traditional (Waterfall) (従来型 : ウォーターフォール)
Agile (アジャイル)
Hybrid (ハイブリッド : ウォーターフォールとアジャイルの複合型)

Project Team Size (チーム規模)
1 to 4
5 to 9
10 to 14
15 to 19
20 or more
Classified (機密)

Project Budget (プロジェクトの予算)
Up to \$1M
\$1M-\$5M
\$5M-\$10M
\$10M-\$25M
\$25M or More
Classified (機密)