### レシート出力方法

<1> PMI®のトップページ(http://www.pmi.org/)にアクセスし、右上にある[LOG IN]をクリックする。

III 👯	<b>Project</b> Management Institute.				Register	Log In	Ä
Certifications ~	Membership ~	Learning & Events 🗸	PMBOK® Guide & Standards ∨	Business Solutions ∨	Store 🗸	About ~	٩

<2> UsernameとPasswordの欄に、PMI<sup>®</sup>へ登録したユーザー名とパスワードを入力し、「LOG IN」 をクリックする。

Username	Forgot Username?
Password	Forgot Password
	LOG IN

#### <3>「Orders」をクリックする。

Membership ~	Learning & Events	~ PMBO	K® Guide & Standards 🗸	Business Solutions ∨	Store 🗸	About
Dashboard	Profile C	rders	Knowledge Resources	My Library		
Coming a Rise Focusing on the gl profession has on	25 August:	Togeth ct professiona ne Virtual Exp	als, we invite you to connect perience Series this August	t, collaborate, and celebrate	e the impact o	bur
B PROFIL	E		<b>R</b> Ge	CERTIFICATION t certified!	STATUS	3
	Title:		Earn	a PMI certification and demonstrate mitment to project management.	your expertise an	id your
No Photo	Company:		F	LEARN MORE ABOUT MI'S CERTIFICATION	s	
Edit my	Email:					
profile	Member ID:		Δ	PPI ICATION ST	ATUS	
	Membership Since:		PM	P <sup>®</sup>		

## <4-1>(PMI<sup>®</sup>会員の場合)「Order #」にあるナンバーをクリックする。

Dashboard	Profile Orders	Knowledge Resources	My Librar	ý	
Orders					
Order History	Order Hist	tory			
Payment Methods	Below, you can rev discounted prices. To view your Certi Filter By	view the history of your orders at the fication Order Receipts, go to your ( /: All	PMI Store, wh Certification Ord	ere PMI memb er History.	ers get
	Date 🛩 Order	Details 🗸	Qty 🛩	Total Cost 🗸	Status 🗸
	Aug '20 Aug '20 Fee	#: Exam, CBT dual Membership and \$10 Applicatio	1 n 1	\$544.00	complete complete complete

## <4-2>「Pront Receipt」をクリックする。

Order Date : 3 August 2020	・PMP <sup>®</sup> 受験料:\$405(再受験∶\$275)				
Order Items	Price	Qty	Total	Status	
PMP Exam, CBT	\$405.00	1	\$405.00	complete	
Individual Membership and \$10 Application Fee	\$139.00	1	\$139.00	complete	
	・PMI <sup>®</sup> 会員料	:\$139			
Item Subtotal	2	2	\$544.00		
Discounts and Promotions			\$0.00		
Shipping and Handling			\$0.00		
Tax			\$0.00		
Order Total			\$544.00		
Bill To:		Payment Me	thod:		
Email:					
Print Receipt	7				

### <5-1>(PMI<sup>®</sup>非会員の場合)「Order #」にあるナンバーをクリックする。

Dashboard	Profile	Orders	Knowledge Res	sources	My Library	
Orders						
Order History	Orde	r Histor	y			
Payment Methods	Below, yo discounte To view y	ou can review t ed prices. /our Certificatio	he history of your o	rders at the PMI go to your Certifi	Store, where PMI r	nembers get /.
	F	ilter By:	All		\$	
	Date 🗸	Order	Details 🛩	Qty 🗸	Total Cost 🗸	Status 🗸
	10 JUL '20	Order PMP E	#: Exam, CBT	1	\$555.00	complete complete

# <5-2>「Pront Receipt」をクリックする。

	FIICE	Qty	Total	Status
MP Exam, CBT	\$555.00	1	\$555.00	complete
	·PMI <sup>®</sup> 非会員	料:\$555(再	ī受験:\$375)	
em Subtotal	1		\$555.00	
iscounts and Promotions			\$0.00 \$0.00	
hipping and Handling				
ах			\$0.00	
rder Total			\$555.00	
ill To:		Payment Me	thod:	